

FOR OFFICIAL USE ONLY

Court Office	Evidence for automatic exemption	YES	NO
Reference Number	Remission granted	YES	NO
Signed	Court Fee	£	
	Amount exempted or remitted	£	
Date	Amount to pay (or 'Nil')	£	

About the case

Before completing this form please read the leaflet "Court fees - Do I have to pay them?"

1a Name of Claimant(s) or Petitioner(s)
Please use BLOCK LETTERS

1b Name of Defendant(s) or Respondent(s)
Please use BLOCK LETTERS

1c The case number or claim number
(if you know it)

1d The title or number of the form that you would like the court to issue
Please give details of one form only

1e Are you applying retrospectively for exemption/remission of a court fee in this case and are now seeking a refund

No Yes
The date when you paid the fee

About you

2a Surname or family name
Please use BLOCK LETTERS

2b Other names
Please use BLOCK LETTERS

2c Title Mr Mrs Miss Ms

Mr Mrs Miss Ms

2d Address
Please include the Post Code

2e National Insurance Number/s & Date of Birth

DOB

2f Relationship status Married Single Civil partnership

Married Single Civil Partnership
Other - Please specify

