

Useful Information

Dungannon Courthouse

Location

The courthouse is located on the Killyman Road and is signposted from the M1 direction at the 2nd set of traffic lights. It can be reached from the Cookstown direction by following the signs for Armagh and it is then signposted from the traffic lights after the Leisure Centre.

Transport

The bus station is approximately a mile from the courthouse. For information about bus timetables contact Translink on 028 9066 6630 or www.translink.co.uk

Car parking

There is car parking at the courthouse and there is a small car park below the courthouse on the opposite side of the road. Parking outside the courthouse grounds on the road is not allowed and parking tickets may be issued. Parking is also not allowed at the Day-Care Nursery below the building. There are a number of designated 'disabled' parking spaces available within the courthouse grounds.

Opening hours

The building is open from 9.00am. The office is open to the public from 9.30am to 4.30pm. The courts usually start at 10.30am. The Crown Court will generally stop for lunch between 1pm and 2pm but other courts can sit until the daily business is finished without a break. The office is open for all business during lunch.

Refreshment & other facilities

There is a sandwich bar in the courthouse that is open from 9.30am to 2pm, there is also a vending machine which provides refreshments. There is a payphone in the main waiting area, and a tannoy system throughout the building. There is a no smoking policy in Dungannon Courthouse. There are special rooms designated for vulnerable or intimidated witnesses on the first floor, and Victim Support

also have an office on the Ground Floor. A play-area for children is located on the second floor, and a room for children and witnesses giving evidence by way of video-link is available on the ground floor.

Help and information

The staff in the main office on the ground floor will help with any queries you may have. There are plasma screens outside Courts 1 & 2 and in the main halls that display lists of the daily business. If you require additional information or need to meet someone on arrival, you can get help from the reception desk or court office which opens from 9.30am each day. If you have not already done so, you may wish to contact a solicitor before coming to court.

Please note that you must attend court at the time you have been given, although you may not be called until after this. If you feel you have been waiting too long, please contact a court official.

Do you have a disability or a special need?

If you have a disability or a special need, please contact the Customer Service Officer who will provide you with information on the facilities available. Courtrooms 1,2 & 3 in Dungannon have 'stethoset' hearing sets for court users who are hearing impaired. Please ask at reception to borrow a set. We can provide interpreters on request. Our leaflets can also be made available in large print.

What services are provided?

Language Line is available at the counter in Dungannon for non-English speaking customers. This facility allows a 3-way conversation to take place via a phone line, between the customer, and interpreter and the member of court staff.

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Mobile Phones and Photographic equipment

Care must be taken in the use of mobile phones whilst in the precincts of the court. It is prohibited to use any photographic or recording device within the court building and the area immediately surrounding it. Some mobile phones are capable of performing this function and therefore you are advised not to use mobile phones for this purpose whilst attending court. Mobile phones must be switched off before entering a courtroom.

Witness Service

If you are a victim or witness for the prosecution, Victim Support Northern Ireland offers a Witness Service at all the Crown and Magistrate' Courts.

Before the Trial: opportunity to talk to someone; pre-trial familiarisation visit to court; information on court procedures.

During the Trial: safe waiting area; liaison with court officers and legal representatives; arrangements for witnesses with special needs; accompanying witnesses into court.

After the Trial: preparing victims for case outcome; encouraging continued contact with Victim Support Community Service; referral on to other agencies.

Giving Evidence

If you are aged 14 or over and have to give evidence in court, you will be required either to take a religious oath or 'affirm' that you will tell the truth. The court clerk will ask you which method you want to use, and invite you to repeat after them the appropriate words. A religious oath is a sworn promise to tell the truth and is made on a holy book. An affirmation is a declaration to tell the truth but it is not sworn on a holy book.



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Contact information

For further information on Dungannon courthouse please contact
The Customer Service Officer
The Courthouse, Killyman Road,
Dungannon BT71 6DE

Telephone 028 877 22992

Facsimile 028 877 28169

Email dungannoncourthouse@courtsni.gov.uk

This information sheet will be made available in a range of alternative formats. Requests for alternative formats should be made to the Information Centre. For further information on other courthouses please contact

Northern Ireland Court Service

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Laganside House, Oxford Street,
Belfast BT1 3LA

Telephone 028 9032 8594

Facsimile 028 9072 8942

Email communicationsgroup@courtsni.gov.uk

www.courtsni.gov.uk

The Northern Ireland Court Service is committed to improving its quality of service to all court users. By making comments about our services, you enable us to improve them. By making a complaint, you enable us to put things right.