



“I’ve received a Custody Warrant”

“What does this mean?”

- The person you owe money to has obtained a court order to recover the money and has asked this office (Enforcement of Judgments Office) to recover it on their behalf.
- Your details are now recorded on the Public Register of Debtors, and may be viewed by any person who does a search through our office. Your details will appear on the Register for six years from the date of entry, and this may also affect your credit rating.

“What can I do now?”

- You can pay by cash (in person at this office), postal orders or personal cheques made payable to ‘EJO’. Payment should be sent to this office quoting **our reference** number (this can be found on the right hand side of our letters). The EJO does not supply payments books, but we will issue a receipt for every payment made. **We recommend that cash is not sent through the post.**
- If you disagree with the amount of money on the custody warrant then please contact the person you owe the money to, or their solicitor and ask them to update us with any new balance. **Please remember that court costs and our own fees have been added on.**

“What can happen next?”

- The first thing we do is set up an interview with you to discuss repayment of the outstanding debt and get a report on your finances. An Enforcement Officer will conduct this interview at your home or you may be required to attend our office in Bedford Street, Belfast or your local courthouse (details of venue, time etc will follow in due course). **It is very important that you make yourself available for the interview when requested.**

“Will someone remove furniture/goods from my property?”

- This office does have the power to seize goods; **this will not happen** provided a reasonable offer is made to pay the outstanding debt.

“Who are the Department of Finance and Personnel?”

- The Department of Finance and Personnel look after any rates bills, they are otherwise known as the **Rate Collection Agency.**