

Family Division
Royal Courts of Justice
P.O. Box 410
Chichester Street
BELFAST BT1 3JF
Telephone: 028 90 32 8594
Fax: 028 9032 2782

DECREE ABSOLUTE (Search Application)

If you require a copy of a Decree Absolute, and you do not have the case reference number, you are required to make application to the Matrimonial Office to have a search carried out to establish if a Decree Absolute was granted in the case. If the Decree Absolute was granted on or after 01 January 1996 you may use the online search facility on the Northern Ireland Courts and Tribunals Service website to conduct a search for a fee of £20.

Attached to this information notice you will find an application form for a Decree Absolute search. The fee for a search is £30.00 and a search can only be conducted once this fee has been paid.

Upon completion of a search you will be notified of the outcome in writing.

Should the search result be successful, you will be provided with the case reference number and details of the Court which dealt with the matter. You cannot request a copy of a Decree Absolute from any Court until the reference number is known. Once the reference number is known you may then request a copy of the Decree Absolute from the relevant Court which will be provided to you upon payment of the copy document fee which is currently £10.00.

If however the search is unsuccessful, we will confirm this in writing and recommend you retain proof of payment of the search fee in case you acquire further information or details of the divorce which may assist the office when conducting the search.

On the attached form you should provide as much information as possible and post it, along with payment of the search fee, to the address stated at the top of this notice. Any cheques / postal orders should be made payable to "Northern Ireland Courts and Tribunals Service".

**HIGH COURT OF JUSTICE IN NORTHERN IRELAND
FAMILY DIVISION
MATRIMONIAL OFFICE
DECREE ABSOLUTE
(Search Application)**

Your Contact Details

Name:	_____
Address:	_____

Postcode:	_____
Contact Telephone Number:	_____

Details of Divorce

Proceedings brought by (delete as appropriate): HUSBAND / WIFE
Divorce Proceedings in Northern Ireland: YES / NO
Which Court (delete as appropriate): HIGH COURT / COUNTY COURT
Surname of Parties: _____
Forename(s) of Husband: _____
Forename(s) of Wife: _____
Date of marriage: _____
Year of divorce: _____

The search fee of £30.00 is payable if a valid divorce Reference Number is not known.
Cheques / postal orders to be made payable to the "Northern Ireland Courts and Tribunals
Service".

NB - Fees for the copy Document will be payable at a later date.

For Office Use Only	Date Search Done	Search Result Reference	Search Result Letter sent